



Course Outline

Developing a Project Management Office (PMO) PROJECT MANAGEMENT MASTERS PROGRAM

Course Number: MDP118
Course Length: 2 Days
Credits: 1.4 CEUs / 14 PDUs

Course Description

To compete in the current challenging economic environment, successful organizations are embracing project management as part of their overall strategy to achieve business results.

Learn how a properly organized and managed Project Management Office (PMO) can help your organization to achieve business success.

Who Should Attend

Senior project managers, program managers or program directors

What You Will Achieve

- Develop a mission for your PMO that meets corporate needs
- Develop communication and staffing plans to make your PMO a success
- Develop a workable plan to establish a strategic PMO or to improve your current PMO operations

What You Will Learn

- **What Type of PMO Do We Need?** - the difference between strategic and tactical Project Management Offices
- **Relating the PMO to Business Needs** - determine what PMO functions are needed to best support your projects and company organization
- **Services and Business Needs** - how to define, staff and manage an effective Project Management Office to support what the business requires
- **Making It Through the Start Up Phase** - how to establish and operate a Strategic Project Management Office in your organization
- **Getting Buy-In** - the practices and procedures necessary to keep a strategic Project Management Office contributing value to the organization

Agenda

Day One

- Course Introduction
- What is the Value of a PMO?
- Assess the Business Needs for a PMO
- Develop a Business Plan

Day Two

- Develop a Business Plan (continued)
- Establish a PMO
- Getting Buy-in for the PMO
- Summary and Closing