



## Course Outline

### Project Management Fundamentals

#### ***Lesson 1: Getting Started with Project Management***

Topic 1A: Describe a Project

Topic 1B: Describe the Project Management Life Cycle

Topic 1C: Identify the Role of a Project Manager

#### ***Lesson 2: Initiating a Project***

Topic 2A: Determine the Scope of a Project

Topic 2B: Identify the Skills for a Project Team

Topic 2C: Identify the Risks to a Project

#### ***Lesson 3: Planning for Time and Cost***

Topic 3A: Create a Work Breakdown Structure

Topic 3B: Sequence the Activities

Topic 3C: Create a Project Schedule

Topic 3D: Determine Project Costs

#### ***Lesson 4: Planning for Project Risks, Communication, and Change Control***

Topic 4A: Analyze the Risks to a Project

Topic 4B: Create a Communication Plan

Topic 4C: Plan for Change Control

#### ***Lesson 5: Managing a Project***

Topic 5A: Begin Project Work

Topic 5B: Execute the Project Plan

Topic 5C: Track Project Progress

Topic 5D: Report Performance

Topic 5E: Implement Change Control

#### ***Lesson 6: Executing the Project Closeout Phase***

Topic 6A: Close a Project

Topic 6B: Create a Final Report