

Microsoft Office Excel Dashboards (2016-2019) Course Excel Dashboards: 1 Day Virtual Instructor Led

Course Content

Using Names in Formulas and Functions

- Examine Dashboards
- Use Range Names in Formulas
- Use Specialized Functions

Automating Workbook Functionality

- Apply Data Validation
- Work with Forms and Controls

Applying Conditional Logic

- Use Lookup Functions
- Combine Functions

Visualizing Data with Basic Charts

- Create Charts
- Modify and Format Charts

Using Advanced Charting Techniques

- Create Dual-Axis Charts and Trendlines
- Create Sparklines

Analyzing Data with PivotTables, PivotCharts, and Slicers

- Create a PivotTable
- Analyze PivotTable Data
- Present Data with PivotCharts
- Filter Data by Using Slicers