

Course Outline

Introduction to Jira for End Users | JumpStart to Jira Course TTDV7541: 2 days Instructor Led

About this course

Tracking issues is a critical component of any project management strategy. JIRA provides a web based single repository for creating, tracking and reporting on feature requests, bugs reported, or managing workflow. **JumpStart to Jira for End Users** is a two-day, lab-intensive course for participants new to Jira, that provides them with a hands-on Jira instance to “learn by doing”. This course provides essential understanding in the practical use of the Jira in an Agile context, with an emphasis on Best Practices and practical job-ready skills.

Audience profile

Attending students should be new to Jira (this is NOT for experienced users), and are required to have a background in basic Enterprise application development. Students should have experience working on project teams (in any capacity).

At course completion

After completing this course, students will be able to:

- Getting started with JIRA
- Using JIRA for Business Projects
- Using JIRA for Agile Projects
- Issue Management
- Field Management
- Screen Management
- Workflows and Business Process
- Searching and Filtering

Course Outline

Getting started with JIRA

- JIRA Overview
- Core concepts
- Terminology
- Infrastructure
- Users and Groups
- JIRA roles

Using JIRA for Business Projects

- Overview of Projects
- Project types
- Project screens
- Tasks and task management
- Project Management
- Process Management

Course Outline

Using JIRA for Agile Projects

- Overview of Agile with JIRA (very brief)
- Kanban overview
- Running a project with Kanban
- Configuring agile screen
- resolving an issue

Issue Management

- Overview of Issues
- Working with issues
- Issue cloning
- Time tracking
- Issues and comments
- Tasks and subtasks

Field Management

- Overview of Fields
- Built-in fields
- Custom fields
- Searching
- Configuring JIRA for fields

Screen Management

- Overview of JIRA screens
- Working with screens
- Using screen tabs
- Issue type screens
- associating an issue type screen a with a project
- Customizing JIRA screens

Workflow and Business Process

- Overview of Workflow
- Mapping business processes
- Managing workflows
- Authoring a workflow
- Updating an existing workflow
- Workflow schemes
- Applying a workflow to a project

Searching and Reporting

- Overview of Searching
- Search screens

Course Outline

- Basic search
- Advanced search with JQL
- Working with search results
- Reports
- Dashboards
- Filters
- Gadgets
- Charts

Summary and Best Practices

- Looking back at the “Big Picture”
- JIRA Administration Overview
- Where JIRA fits into the Agile perspective
- JIRA End-User best practices